



Introducing Tickit On Demand's Policy Module



Home Risks On Line Forms Tasks Reports Documents Policy

+ Add stuff Australia/Sydney Time: 26 Nov 2019 01:03PM admin user

Calendar

My events:

November 2019

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30


■ RISK-REVIEW
■ TASKS
■ INSURANCE-RENEWAL
■ ON-LINE-FORMS-DUE

Today
[Week / Month](#)

Risks

Inherent Risk Assessments for Organisation:

LIKELIHOOD VS CONSEQUENCE	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
ALMOST CERTAIN					
LIKELY		1			
MODERATE			11	3	
UNLIKELY		2	1	1	
RARE					



My Actions

Looking Ahead 8 days...

Overdue (3 Sep 2018)

- Task - 004 - 5.2.1 Statement of procedures in relation to allocation of grades *Curriculum*
- Task - 005 - 5.2.1 Organisation details of the school's assessment program *Curriculum*
- Task - 006 - 5.2.1 Marking, recording and reporting student achievement *Curriculum*

Keep track of your organisations policy's with Tickit On Demands new Policy Module

The screenshot shows the 'tickit ondemand' web application interface. At the top, there is a navigation menu with tabs for Home, Risks, On Line Forms, Tasks, Reports, Documents, and Policy. A search bar is located in the top right corner. Below the navigation, a status bar indicates 'Australia/Sydney Time: 26 Nov 2019 01:21PM admin user'. The main content area is divided into a search form on the left and a table of results on the right. The search form includes fields for Policy ID, Name of The Policy, Policy Category, Next Review Date (From/To), Authorised By, and Last Update Date. A 'Search' button is at the bottom right of the form. The table below shows a list of policies with columns for PolicyID, Name of Policy, Policy Category, Download Policy, Last Update Date, Authorised By, and Next Review date. A 'Columns' panel on the right allows users to toggle the visibility of these columns. The table contains five rows of policy data.

PolicyID	Name of Policy	Policy Category	Download Policy	Last Update Date	Authorised By	Next Review date
2	5.2.1 School Achievement	NESA Compliance	5.2CurriculumfortheHigherSchoolCertificateStudentAchievement.docx - V.1	7 Sep 2018	admin user	9 Sep 2019 Related Task
3	5.2.1 Standard of Teaching	NESA Compliance	5.2CurriculumfortheHigherSchoolCertificateStandardofTeaching.docx - V.1	10 Sep 2018	admin user	9 Sep 2019 Related Task
1	5.2.1 Student Achievement	NESA Compliance	5.2CurriculumfortheHigherSchoolCertificateStudentAchievement.docx - V.1	7 Sep 2018	admin user	9 Sep 2019 Related Task
19	Abuse, Grooming and Neglect Identification	Child Protection	AbuseGroomingandNeglect.docx - V.1	5 Jun 2019	admin user	16 Jun 2020 Related Task
13	Anaphylaxis	Health, Safety and Wellbeing	Anaphylaxis_Tickit.docx - V.1	5 Jun 2019	admin user	23 Jun 2020 Related Task

Integrated Module allows you to upload your own policies, with a search function showing users what policies are in need of review.

Policy search
Policy ID
Name of the
Policy Category
Next Review
From
Archive Policy

Results Per Page

PolicyID

2	5.2.1 Student Achievement	Compliance	- V.1	7 Sep 2018	admin user	9 Sep 2019	Related Task
3	5.2.1 Standard of Teaching	NESA Compliance	5.2CurriculumfortheHigherSchoolCertificateStandardofTeaching.docx - V.1	10 Sep 2018	admin user	9 Sep 2019	Related Task
1	5.2.1 Student Achievement	NESA Compliance	5.2CurriculumfortheHigherSchoolCertificateStudentAchievement.docx - V.1	7 Sep 2018	admin user	9 Sep 2019	Related Task
	Abuse,...						

Related Task

[Add Task](#)

Task Links

232 3.2.1 Teaching Staff and Professional Standards info	Commercial	Unlink
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Search or [View All](#)

Recent Task

233 test	Commercial	Link
232 3.2.1 Teaching Staff and Professional Standards	Commercial	Link
231 3.3.4 Evidence relating to Student engagement in learning	Commercial	Link
152 3.3.4 Evidence relating to standard of teaching.	Curriculum	Link
229 5.1 Reporting Student Achievement	Commercial	Link

[Done](#)

PolicyID

Last Update Date

Authorised By

Next Review date

[Apply](#) [Reset](#)

Link Policies to Tasks and stay on top of review dates, updates to policies, and other action items.

Task Allocations [Add Allocation](#)

[New Allocation](#)

Add Responsible Person

Perform Task on Behalf of Business Unit

Force Result Notes

Force evidence document

Escalate (notify if late)

Additional Reminder

Overdue Email Notification

If overdue, set status to 'Not Compliant'

S M T W T F S

Linked Risk Assessments There are 0 linked risk assessments [Manage Linked Risk Assessments](#)

Completion Window: days (Prior to Due Date)

First Due Date:

Repeats:

[Create](#) [Cancel](#)

Task History

Set up email notifications and escalations to ensure that the policies are always reviewed and correct staff are aware of who and what needs to be completed.



CALL OR EMAIL NOW FOR A DEMONSTRATION

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